

**ALBERS ELEMENTARY SCHOOL DISTRICT #63**  
**BOARD OF EDUCATION**  
**JULY 24, 2024**  
**REGULAR MEETING, 7:00 PM**

CALL TO ORDER

Huegen called the meeting to order at 7:00 PM. Roll call shows Athmer, present; Boeckmann, present; Henry, absent; Huegen, present; Jung, present; Lucas, present; Wuebbels, present. Everyone in attendance recited the Pledge of Allegiance.

VISITORS

Susan Scott and Katie Richter were present. Superintendent Mike Toebe and Bookkeeper Janel Zurliene were also present.

PUBLIC COMMENT

There is nothing at this time.

APPROVAL OF THE AGENDA

Athmer made the motion to approve the agenda with the addition of Volunteer softball and baseball coaches. Jung made the second motion. Voice votes show all present in favor.

BOOSTER CLUB

- Box Tops are still being collected in the digital format.
- The playground equipment needs some repairs. It was noted that the Booster Club would like to work to raise money for new equipment over several years.
- The officers are considering a dinner-auction to raise money for the playground.

COMMITTEE REPORTS & ASSIGNMENTS

- BUILDING & GROUNDS, Lucas, Henry, Boeckmann – There is nothing at this time.
- TECHNOLOGY, Athmer, Wuebbels, Lucas – There is nothing at this time.
- SPORTS CO-OP/FRIENDS OF THE COUGARS, Jung, Boeckmann – There is nothing at this time.
- SAFETY – There is nothing at this time.
- CAT TEAM – There is nothing at this time.
- FINANCE – Huegen, Wuebbels, Boeckmann – There is nothing at this time.
- KASKASKIA COLLEGE COMMITTEE – Huegen, Henry, Athmer – There is nothing at this time.
- SIP – There is nothing at this time.
- PARENT ADVISORY BOARD – There is nothing at this time.
- BULLYING – There is nothing at this time.

TEACHER REPORTS

There is nothing at this time.

CONSENT AGENDA ITEMS

Athmer made the motion to approve and seal the minutes from the June 24, 2024 regular meeting; approve the financial report; approve the bills in the amount of \$ 72,011.06. Wuebbels made the second motion. Roll call shows Boeckmann, aye; Henry, absent; Huegen, aye; Jung, aye; Lucas, aye; Wuebbels, aye; Athmer, aye.

OLD BUSINESS

- 2023-2024 MAINTENANCE GRANT – The architects are preparing the specifications for bidding. August 29 will be the advertised date; September 5 pre-bid meeting; September 19 bid opening; September 25 bid award contract.
- LATCH KEY SURVEY – There were thirty-two responses. The results were reviewed. This item was tabled for the next meeting.
- SUPERINTENDENT EVALUATION – Mr. Toebe will get copies from other school districts and research new questions. This item was tabled for executive session.
- ATHLETICS, BASEBALL & SOFTBALL – Athmer made the motion to approve the baseball and softball programs. Wuebbels made the second motion. Roll call vote shows Henry, absent; Huegen, aye; Jung, aye; Lucas, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye. Jung made the motion to approve the revised stipend schedule. Athmer made the second motion. Roll call shows Jung, aye; Lucas, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye; Henry, absent; Huegen, aye.
- PRESS POLICIES – Lucas made the motion to approve the second reading of the policy updates. Athmer made the second motion. Voice vote shows all present in favor.
- ENGAGEMENT SURVEY – Huegen is compiling results. This item was tabled for executive session.
- IASB CONVENTION – The annual convention is November 22-24, 2024 in Chicago. Contact Mr. Toebe if you would like to attend.
- EMPLOYMENT – Golf, 5<sup>th</sup> & 6<sup>th</sup> Grade Volleyball, Track, and all volunteer positions were tabled.

## NEW BUSINESS

- CONSOLIDATED DISTRICT PLAN – Athmer made the motion to approve the Consolidated District Plan. Wuebbels made the second motion. Voice vote shows all present in favor.
- EMPLOYMENT – Athmer made the motion to hire Dean Oelze as the Baseball Coach with volunteers Hobie Timmons and Phillip Arentsen and Abigail Braundmeier as the Softball Coach with volunteer Doug Netemeyer. Jung made the second motion. Roll call shows Lucas, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye; Henry, absent; Huegen, aye; Jung, aye.
- EMPLOYMENT – Athmer made the motion to hire Katie Richter and Jennifer Scheibel as the Student Council Co-moderators. Boeckmann made the second motion. Roll call shows Wuebbels, aye; Athmer, aye; Boeckmann, aye; Henry, absent; Huegen, aye; Jung, aye; Lucas, aye.
- SET SALARY – Athmer made the motion to set the salary for the Bookkeeper as the same as the average non-certified increase, 14.36%; Sub coordinator \$95 per month; Recording secretary \$95 per meeting. Wuebbels made the second motion. Roll call shows Wuebbels, aye; Athmer, aye; Boeckmann, aye; Henry, absent; Huegen, aye; Jung, aye; Lucas, aye.
- SET SALARY – Athmer made the motion to set the salary for the District Secretary as the same as the average non-certified increase, 14.36%; Tech coordinator \$2400 annually. Wuebbels made the second motion. Roll call shows Athmer, aye; Boeckmann, aye; Henry, absent; Huegen, aye; Jung, aye; Lucas, aye; Wuebbels, aye.
- HEAD TEACHER – Athmer made the motion to hire Susan Scott as the Head Teacher. Jung made the second motion. Roll call shows Boeckmann, aye; Henry, absent; Huegen, aye; Jung, aye; Lucas, aye; Wuebbels, aye; Athmer, aye.
- COPING FOR KIDS CONTRACT – Athmer made the motion to approve the contract with Coping for Kids. Lucas made the second motion. Roll call vote shows Henry, absent; Huegen, aye; Jung, aye; Lucas, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye.
- ATHLETIC HANDBOOK – Athmer made the motion to approve the Athletic Handbook with the additions of baseball and softball. Lucas made the second motion. Voice votes show all present in favor.

## SUPERINTENDENT'S REPORT

- Coping for Kids counselors come to the school one time per week. Mr. Toebe would like to see this increased to two times per week. More information will be shared at future meetings.
- Open house night will be August 12, 2024, 5:30 PM – 6:30 PM.
- The first day for class in the fall is August 14, 2024.
- The ROE Preschool program will begin classes on August 26, 2024.
- Joann Langenhorst will be helping as a sub in the kitchen.
- Board Elections are in April 2025. There will be 5 terms available.

## EXECUTIVE SESSION

Athmer made a motion to enter into the executive session at 8:08 PM. Lucas made the second motion. Roll call shows Athmer, present; Boeckmann, present; Henry, absent; Huegen, present; Jung, present; Lucas, present; Wuebbels, absent. Mr. Toebe; present

Lucas made a motion to exit the executive session at 8:42 PM. Athmer made the second motion. All in favor.

## ADJOURNMENT

Lucas made a motion to exit the regular session at 8:43 PM. Jung made the second motion. All in favor.

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Lynette Huegen, President

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Courtney Athmer, Secretary